



7614 Centreville Road Manassas, VA 20111

Tel: 703-303-5020 / 571-340-5104

www.7cdldrivingschool.com

E-mail: info@7cdldrivingschool.com

Training Registration Contract (Full Program)

This agreement is entered into this _____ day of _____ 20_____

Full Name: _____
Last First Middle

Birth Date: ___/___/___ Male: ___ Female: ___ Email: _____

Customer Number: _____ Issue Date: ___/___/___ Exp. Date ___/___/___

Address: _____ City/State/Zip: _____

Phone Number: _____ Emergency Phone: _____

Name of Program: _____ Training Begins: _____ and Ends: _____

List any medical conditions or learning disabilities: _____

Tuition:

Tuition for program : \$ _____

All payments must be paid either by check, cash or credit cards. All credit card payments include 5% fee. Any late payment will be the subject to a late fee of 10% or \$150 whichever is higher.

Payments:

Amount Paid: \$ _____

Amount Due: \$ _____

Installments:

1st Payment Due: _____

On: _____

2nd Payment Due: _____

On: _____

3rd Payment Due: _____

On: _____

THE FOLLOWING CONDITIONS MUST BE UNDERSTOOD BEFORE ENROLLING:

- The tuition fee must be received in full prior to the first day of the class. Under no circumstances will the DMV testing be scheduled until tuition have been paid in full. If an applicant/student does not pass the DMV test on the first try a \$250.00 fee is required for all subsequent tests. This fee must be paid in advance of any rescheduling of the DMV test. If a student fails the DMV test more than three (3) times that person must sign up for a re-exam program.
- The student must pass a Department of Transportation (DoT) physical, prior to beginning the program.
- All students must obtain a CDL Learner's Permit from the DMV, at the applicant's expense.
- In the event the student needs assistance obtaining the CDL Learner's Permit. 7 CDL Driving School offers a 4-day class to assist and prepare the student to obtain the CDL Learner's Permit at a cost of \$275.00.
- Students over the age of 19 must hold a CDL learner's permit for 30 days in lieu of completing a driver training course.
- Any student who is enrolled in the program is required to maintain an up-to-date CDL Learner's Permit. If the student's permit expires during enrollment the student has 2 days to renew it. If the student fails to renew it within the 2 days and misses any training due to the lapsed CDL Learner's Permit **7 CDL Driving School** will not offer make up classes for the missed training. The Student will still be permitted to take the DMV test, provided full payment has been made.
- The instruction will be given under the guidance and supervision of the **7 CDL Driving School** personnel for the subject of commercial vehicles. If the instructor believes the student is failing to understand the instructions given or failing to follow those instructions or damaging the equipment, he/she may at his or her discretion end the training for that day.
- Students must be neat and dispose of a trash in proper receptacles and smoke only in designated smoking areas.
- All students must treat the equipment with care. If the student has not received instructions on how to use the equipment do not touch or operate the equipment until told to do so.
- Completion of the training program at **7 CDL Driving School** does not guarantee that the applicant will pass the state CDL license test or secure a CDL license or that the applicant will be employed.
- The classroom program is subject to change at the discretion of the instructor based on student's needs on a given day.
- The **7 CDL Driving School** will be opened except for inclement weather conditions or any similar circumstances or at the discretion of the school administration. Please call the **7 CDL Driving School** for openings and closings.
- The student understands that the **7 CDL Driving School** operates under specific rules and regulations and hereby agrees to be bound by those rules and regulations. The student warrants that he/she is in good health and has no physical condition that would prevent the student from participating in driving and pre-trip inspection. The student acknowledges that it is his/her responsibility to secure appropriate personal medical insurance and no such coverage is provide or implied by **7 CDL Driving School**. The student assumes all risks that may arise form or in connection with this learning activity. In addition. the student hereby agrees to release and hold harmless the Commonwealth of Virginia. **7 CDL Diving School**, its officers, employees and assigns.

from any and all liability. claims, demands, action and causes of action whatsoever arising out of or related to any loss, damage or injury resulting from the student's voluntary enrollment in the **7 CDL Driving School**. The student signing below warrants that he/she has read the above statement. understands its contents and signs it at his or her own free will and choice. By signing this document, the student acknowledges and accepts the prescribed rules and conditions.

Refund Policy: 100% of tuition will be refunded upon any cancellation of the contract if a written notification for cancellation is received to **7 CDL Driving School** no later than 4:00 PM of the same day contract is registered / signed upon (same day cancellation). Any refund due will be paid within 60 days of the cancellation date.

After the expiration of the same day cancellation term, no refunds will be made. If the student is not satisfied with the program after enrollment, there is no refund. There are no exceptions to the refund policy, as stated.

Noteworthy: Once you have enrolled with 7 CDL Driving School, you may not opt out of any scheduled training sessions or to change CDL schools as you will be in direct violation of this legal and binding contract. A fee of \$200.00 will be applied immediately.

ATTITUDE and MATURITY are an important part of this course. Any student who is found to be **DISRUPTIVE** or **DISRESPECTFUL** to instructor, other students or anyone associated with **7 CDL Driving School, Inc.** shall be dismissed by the instructor at the instructor's discretion. **NO refund** from the program will be given. It is the responsibility of the student to report to Department of Motor Vehicles any concerns regarding school facilities, instructor behavior or quality of instruction provided by the school.

PROGRAM:

- The purpose of **7 CDL Driving School** is to provide education, special skills with a goal of ensuring the student obtains a professional attitude as a commercial vehicle Operator. The chief objective of the professions): tractor- trailer & driver training program is to train qualified individuals in the knowledge and Skills need to obtain an entry level position in the trucking industry. Upon completion, our students must be able to safely operate a tractor-trailer and have a working knowledge of the equipment.
- If the student does not sign up for the complete program and/or they fail to complete the complete program for any reason there will be no certificate of completion issued to that student. Attendance of partial programs or sessions does not constitute completing the entire program.
- For the certification program, all courses of instruction are scheduled from Monday through Friday. 9:00 AM to 5:00 PM.
- For Class A License: four (4) consecutive weeks or Saturday and Sunday. 9:00 AM to 5:00 PM for eight (8) consecutive weekends.
- The student must complete the total 160 hours of instruction - 60 hours of classroom, 100 hours of in-vehicle (in-vehicle instruction includes hands-on, observation. range and 10 miles of road

instruction). In order to meet the minimum required hours, a student **MUST** attend a minimum of the following hours each day:

- Weekday students - 2 hrs. Of classroom (9:00 AM - 11:00 AM) and 4 hrs. of in-vehicle instruction per day. • Weekend students -2.5 hrs. of classroom (9:00 AM - 11:30 AM) and 5 hrs. of in-vehicle instruction per day.
- Weekend students -2.5 hrs. of classroom (9:00 AM - 11:30 AM) and 5 hrs. of in-vehicle instruction per day.
- For Class B license: two (2) consecutive weeks or Saturday and Sunday. 9:00 AM to 5:00 PM for four (4) consecutive weekends. The student must complete the total 70 hours of instruction.
- The student may choose to extend the training period, indicated above, for up to one (1) year from the beginning date until the student completes the curriculum to obtain a Class A or B license. with no additional fees or written request required.
- The student will be assigned a date for the CDL test at the DMV, depending on the program. If the student is unable to take the test, he must notify the office 24hrs prior to his test date and school will make arrangements to reschedule with the DMV.
- Depending upon which contract is agreed upon during enrollment, every student has several opportunities to take the DMV CDL exam. Any student who fails the first DMV test has two more chances to use our vehicle for DMV test for a \$250.00 per use charge/fee.
- If a student desires more training after the failure of a test, there will be a \$500.00 - \$1000.00 (session program) Charge
- After a 3rd failure of the exam, the DMV requires the applicant to register for an in-vehicle reexamination in the even the student fails any portion of the CDL test there is a \$250.00 fee to re-take the test or any portion thereof.

ATTENDANCE:

- A minimum of 24 hrs. notice is required for cancellation of any training. Failure to comply will result in a charge of \$45 and 1 week wait before lessons can be resumed. When canceling, the student must speak to an Office Representative during the business hours: 9:00am–5:00pm M-F Sat 11:00am - 2:00 pm or cancellation via E-Mail (info@7cdldrivingschool.com) Sorry no Exceptions.
- Any missed classroom and/ or in vehicle instruction will be rescheduled in coordination with the **7 CDL Driving School** administrators in advance. Any student notifying after 9:00 AM will not be permitted to drive on that day.
- The training will be conducted at the location of **7614 Centreville Road, Manassas, VA 20111**, unless otherwise notified by **7 CDL Driving School**. If the student is absent for 5 consecutive days without written notification, **7 CDL Driving School** may terminate the student from the program and any and all payments will be retained by the school at its discretion.
- All students must carry their DOT, Driver's License and CDL Learner's Permit at all times or they will not be allowed to drive.
- Any student suspected of being under the influence of alcohol or drugs while attending class or road Instruction will be immediately expelled from the program. A conference will be held with them as well as the local law enforcement officials being contacted. Also, NO refund and DMV will be notified.

- Conduct, tardiness and attendance will be documented on the transcript and may result in dismissal without refund.
- It is the policy and commitment of **7 CDL Driving School** that it does not discriminate on the basis of race, age, color, sex, national origin, gender, physical or mental disability, or religion. **7 CDL Driving School** is committed to a policy of equal employment opportunity and does not discriminate in the terms, conditions, or privileges of employment or training on account of race, age, color, sex, national origin, gender, physical or mental disability or religion or otherwise as may be prohibited by federal and state law. It is strongly encouraged to report this concern promptly and directly to the General Manager and/or the CEO/ President and if substantiate, prompt action shall be taken.

I certify that I have read this agreement and fully understand the contents. I further agree to be bound by its terms and the 7 CDL Driving School training policies. I acknowledge receipt of an exact copy of this form. I certify that this application contains all the terms of our agreement and there have been no verbal promises or agreements other than those outlined in this application.

Applicant / Student Signature

7CDL Driving School Representative

The DMV is totally committed into promoting transportation and vehicle safety through the certification process of qualify driver training programs. If you have any comments or concerns about this CDL training course, please call: 1-877-885-5790.